

**CITY OF WILDOMAR
CITY COUNCIL REGULAR MEETING MINUTES
JULY 14, 2021**

CALL TO ORDER – REGULAR SESSION - 5:00 P.M.

The Regular meeting of July 14, 2021 of the Wildomar City Council was conducted in-person at the Wildomar Council Chambers, 23873 Clinton Keith Road, Suite 106, Wildomar, California, and electronically pursuant to the provisions of Governor's Executive Orders N-08-21 and was called to order by Mayor Pro Tem Benoit at 5:00 p.m.

City Council Roll Call showed the following:

Members in attendance: Council Member Moore, Morabito, Swanson, Mayor Pro Tem Benoit, Mayor Nigg

Members absent: None

Staff in attendance: City Manager Nordquist, Assistant City Manager York, City Attorney Jex, City Clerk Morales, Planning Director Bassi, Administrative Services Director Howell, Project Consultant Riley, Economic Development Director Davidson, Associate Engineer Luna and Parks, Community Services and Cemetery District Manager Torres.

The flag salute was led by Councilmember Moore.

PRESENTATIONS

1. Mayor Pro Tem Benoit presented a Certificate to LEUSD Retired Teacher and Board Member Stan Crippen.
2. Mayor Pro Tem Benoit presented a Proclamation for Parks Make Life Better Month.
3. Mayor Pro Tem Benoit presented a Proclamation to Ty Davis for serving as the Wildomar Fire Chief between 2020-2021 and in recognition of his promotion.

DEPARTMENT REPORTS

1. Lt. Mack introduced Community Service Officer Deputy Chambers and presented the Police Department Update.
2. Library Manager Brautigam presented the Library Update.

3. Building Official Hadley introduced new City Employees: Raul Berroteran II, Code Enforcement Supervisor, and John Parker, Code Enforcement Officer.
4. Battalion Chief Roberts presented the Fire Department Update.

PUBLIC COMMENTS

The following residents provided public comment on items not on the agenda: Albia Miller, Kenny Mayes, Monty Goddard, and Jen.

COUNCIL COMMUNICATIONS

The City Council Members spoke regarding the various committees, commissions, and boards that they serve on locally and regionally and community events, including:

1. Community events
2. Regional events
3. Chamber of Commerce
4. Riverside Transit Agency (RTA)
5. Riverside Conservation Authority (RCA)
6. Riverside County Transportation Commission (RCTC)
7. League of California Cities
8. Southern California Association of Governments (SCAG)
9. Riverside County Habitat Conservation Agency (RCHCA)
10. Western Riverside Council of Governments (WRCOG)
11. South Coast Air Quality Management District (SCAQMD)
12. Southwest Community Financing Authority (Animal Shelter)
13. Western Community Energy (WCE)
14. Ad Hoc & Subcommittees

APPROVAL OF THE AGENDA AS PRESENTED

There were no changes to the agenda as presented.

1.0 CONSENT CALENDAR

Agenda Items #1.8 and 1.12 were pulled for separate action.

Gina Castanon, resident, provided public comment on Agenda Items #1.10 and 1.11.

A MOTION was made by Councilmember Moore seconded by Mayor Nigg to approve all Agenda Items except #1.8 and #1.12 on the Consent Calendar.

MOTION carried 5-0, by the following vote:

YEA: Moore, Morabito, Swanson, Mayor Pro Tem Benoit, Mayor Nigg
NAY: None
ABSTAIN: None
ABSENT: None

1.1 Reading of Ordinances

Approved the reading by title only of all ordinances on this agenda.

1.2 Minutes- April 19, 2021 Special Meeting

Approved the minutes as presented.

1.3 Minutes- May 12, 2021 Regular Meeting

Approved the minutes as presented.

1.4 Warrant and Payroll Registers

Approved the following:

1. Warrant Register dated 06-03-2021 in the amount of \$78,254.69.
2. Warrant Register dated 06-10-2021 in the amount of \$165,072.28.
3. Warrant Register dated 06-17-2021 in the amount of \$882,957.69.
4. Warrant Register dated 06-24-2021 in the amount of \$1,074,944.98.
5. Warrant Register dated 06-30-2021 in the amount of \$289,076.99.
6. Payroll Register dated 07-01-2021 in the amount of \$159,823.75.

1.5 Treasurer's Report

Approved the Treasurer's Report for May 2021.

1.6 2nd Reading of Ordinance No. 199 – Amending Section 3.32.050 of the Wildomar Municipal Code for Contract Retention for Public Projects

Adopt an Ordinance entitled:

ORDINANCE NO. 199
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
WILDOMAR, CALIFORNIA ADOPTING A CODE UPDATE PURSUANT
TO PUBLIC CONTRACT CODE SECTION 7201(B), AND AMENDING
TITLE 3 (REVENUE AND FINANCE) OF THE WILDOMAR MUNICIPAL
CODE TO REVISE SECTION 3.32.050

1.7 Levy and Collection of Special Taxes within Community Facilities District No. 2013-1 (Services) for Fiscal Year 2021-22

Adopted a Resolution entitled:

RESOLUTION NO. 2021 - 34

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ORDERING THE LEVY AND COLLECTION OF SPECIAL TAXES WITHIN COMMUNITY FACILITIES DISTRICT NO. 2013-1 (SERVICES) FOR FISCAL YEAR 2021-22

1.8 Baxter Village Medical Office Building Site – Parcel 1 of Parcel Map No. 37941 –Grading Agreement and BMP Agreement

Councilmember Morabito recused himself due to a conflict of interest.

Assistant City Manager York presented the report and recommended changes.

Albia Miller and Gina Castanon, resident, provided public comment.

A MOTION was made by Councilmember Moore seconded by Councilmember Swanson to amend the form of security from a bond to a letter of credit per the application's request and authorize the City Manager to execute the Grading Agreement and the BMP Agreement with Strata Baxter, LLC, a Delaware limited liability company for the Baxter Village Medical Office Building Site – Parcel 1 of Parcel Map No. 37941.

MOTION carried 4-0, by the following vote:

YEA: Moore, Swanson, Mayor Pro Tem Benoit, Mayor Nigg
NAY: None
ABSTAIN: Morabito
ABSENT: None

1.9 Partnership with Riverside County Sheriff in the National Night Out Event

Approved to participate and partner in the Riverside County Sheriff Department 2021 National Night Out event.

1.10 Palomar Street Widening Project (CIP 028-1) Initial Study/Mitigated Negative Declaration

Adopted a Resolution entitled:

RESOLUTION NO. 2021 - 35

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ADOPTING A MITIGATED NEGATIVE DECLARATION (MND) AND MITIGATION MONITORING PROGRAM (MMP) FOR THE PALOMAR STREET WIDENING PROJECT (CIP 028-1) CONSISTING OF FILLING IN SIDEWALK/TRAIL GAPS AND ADDING BICYCLE LANES ALONG PALOMAR STREET AND CLINTON KEITH ROAD

1.11 Vehicle Use Policy

Approved the Vehicle Use Policy.

1.12 COVID-19 Prevention Program Update

City Attorney Jex presented the report and recommended changes.

A MOTION was made by Mayor Nigg seconded by Councilmember Morabito to approve the updated COVID-19 Prevention Policy with the modification on page 6, stating that the City will investigate and respond to all COVID cases, not just for unvaccinated employees.

MOTION carried 5-0, by the following vote:

YEA: Moore, Morabito, Swanson, Mayor Pro Tem Benoit, Mayor Nigg

NAY: None

ABSTAIN: None

ABSENT: None

2.0 PUBLIC HEARINGS

2.1 Landscaping and Lighting Maintenance District No. 89 1-Consolidated & Street Lighting Zones

Mayor Pro Tem Benoit read the title.

Mayor Pro Tem Benoit opened the Public Hearing.

Project Consultant Riley presented the staff report.

There being no testimony, Mayor Pro Tem Benoit closed the Public Hearing.

A MOTION was made by Councilmember Moore seconded by Mayor Nigg to adopt a Resolution entitled:

RESOLUTION NO. 2021 - 36

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, CONFIRMING THE DIAGRAM AND ASSESSMENT FOR ALL ZONES, OF LANDSCAPING AND LIGHTING MAINTENANCE DISTRICT NO. 89-1-CONSOLIDATED OF THE CITY OF WILDOMAR AND LEVYING ASSESSMENTS ON ALL LOTS AND PARCELS OF LAND THEREIN FOR FISCAL YEAR 2021-22; AND AUTHORIZING THE ADMINISTRATION OF THE LANDSCAPING AND LIGHTING MAINTENANCE DISTRICT NO. 89-1-CONSOLIDATED FOR FISCAL YEAR 2021-22

MOTION carried 5-0, by the following vote:

YEA: Moore, Morabito, Swanson, Mayor Pro Tem Benoit, Mayor Nigg

NAY: None

ABSTAIN: None

ABSENT: None

2.2 County Service Area Charges for FY 2021-22

Mayor Pro Tem Benoit read the title.

Mayor Pro Tem Benoit opened the Public Hearing.

Project Consultant Riley presented the staff report.

There being no testimony, Mayor Pro Tem Benoit closed the Public Hearing.

A MOTION was made by Councilmember Moore seconded by Councilmember Morabito to adopt a Resolution entitled:

RESOLUTION NO. 2021 - 37

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ADOPTING COUNTY SERVICE AREA CHARGES WITHIN THE CITY FOR FISCAL YEAR 2021-22

MOTION carried 5-0, by the following vote:

YEA: Moore, Morabito, Swanson, Mayor Pro Tem Benoit, Mayor Nigg

NAY: None

ABSTAIN: None

ABSENT: None

3.0 GENERAL BUSINESS

3.1 Santa Rosa Plateau Nature Education Foundation (SRPNEF) Special Event Memorandum of Understanding (MOU)

Mayor Pro Tem Benoit read the title.

Councilmember Moore recused herself due a potential conflict of interest.

Parks, Community Services and Cemetery District Manager Torres presented the staff report.

Gina Castanon, resident, provided public comment.

A MOTION was made by Councilmember Swanson seconded by Mayor Nigg to authorize the City Manager to sign the MOU with SRPNEF.

MOTION carried 4-0, by the following vote:

YEA: Morabito, Swanson, Mayor Pro Tem Benoit, Mayor Nigg

NAY: None

ABSTAIN: Moore

ABSENT: None

3.2 COVID-19 Update

Mayor Pro Tem Benoit read the title.

City Manager Nordquist presented the staff report.

It was the consensus of the City Council to receive and file the COVID-19 update.

3.3 Resolution Designating the Time, Date and Location of City Council Meetings effective September 1, 2021

Mayor Pro Tem Benoit read the title.

City Clerk Morales presented the staff report.

Residents Kenny Mayes, Gina Castanon and Monty Goddard provided public comment.

A MOTION was made by Councilmember Swanson seconded by Councilmember Moore to Repeal Resolution No. 2019-63 and Resolution No. 2020-56 and adopt a Resolution entitled:

RESOLUTION NO. 2021 - 38

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, REPEALING AND REPLACING RESOLUTION NO. 2019-63 AND RESOLUTION NO. 2020-56 DESIGNATING THE TIME, DATE AND LOCATION OF CITY COUNCIL MEETINGS; and

Amending Section 2 to include a 3:00 p.m. afternoon open session (if needed).

MOTION carried 5-0, by the following vote:

YEA: Moore, Morabito, Swanson, Mayor Pro Tem Benoit, Mayor Nigg

NAY: None

ABSTAIN: None

ABSENT: None

3.4 Ordinance adding Chapter 2.50 (Electronic Filing) to Title 2 (Administration and Personnel) to the Wildomar Municipal Code Relating to Electronic Filing of Campaign Statements and Statements of Economic Interests

Mayor Pro Tem Benoit read the title.

City Clerk Morales presented the staff report.

A MOTION was made by Councilmember Moore seconded by Mayor Pro Tem Benoit to introduce and approve first reading of an Ordinance entitled:

ORDINANCE NO. 200
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
WILDOMAR, CALIFORNIA, ADDING CHAPTER 2.50 (ELECTRONIC
FILING) TO TITLE 2 (ADMINISTRATION AND PERSONNEL) TO THE
WILDOMAR MUNICIPAL CODE RELATING TO ELECTRONIC FILING
OF CAMPAIGN STATEMENTS AND STATEMENTS OF ECONOMIC
INTERESTS

MOTION carried 5-0, by the following vote:

YEA: Moore, Morabito, Swanson, Mayor Pro Tem Benoit, Mayor Nigg

NAY: None

ABSTAIN: None

ABSENT: None

3.5 Measure AA Oversight Advisory Committee Appointments

Mayor Pro Tem Benoit read the title.

City Clerk Morales presented the staff report.

A MOTION was made by Councilmember Moore seconded by Councilmember Swanson to appoint Kathleen Kovich for a term ending June 2022 and appointed Charles (Ken) Herrera and Sheila Urlaub for terms ending June 2023.

MOTION carried 5-0, by the following vote:

YEA: Moore, Morabito, Swanson, Mayor Pro Tem Benoit, Mayor Nigg

NAY: None

ABSTAIN: None

ABSENT: None

3.6 Establishment of an Ad-Hoc Re-Districting Subcommittee

Mayor Pro Tem Benoit read the title.

City Clerk Morales presented the staff report.

Residents Gina Castanon, Kenny Mayes and Monty Goddard provided public comment.

A MOTION was made by Councilmember Swanson seconded by Councilmember Moore to select and approve Mayor Nigg and Mayor Pro Tem Benoit to serve on a temporary ad-hoc Redistricting Subcommittee providing guidance to staff in establishing updated electoral districts.

MOTION carried 5-0, by the following vote:

YEA: Moore, Morabito, Swanson, Mayor Pro Tem Benoit, Mayor Nigg

NAY: None

ABSTAIN: None

ABSENT: None

3.7 Approval of Master Equity Lease Agreement and Maintenance Agreement with Enterprise Fleet Management

Mayor Pro Tem Benoit read the title.

Project Consultant Riley presented the staff report.

Residents Gina Castanon, Monty Goddard and Kenny Mayes provided public comment.

A MOTION was made by Councilmember Swanson seconded by Councilmember Moore to approve and authorize the City Manager to sign the Master Equity Lease Agreement and the Maintenance Agreement with Enterprise Fleet Management and recommends \$170,000 in expenditures be placed into a Fleet Management Fund from General Fund, Measure AA, Gas Tax, Measure A, and Measure Z fund balances, and the ARPA funding for use for use in leasing and maintaining the needed vehicles.

MOTION carried 5-0, by the following vote:

YEA: Moore, Morabito, Swanson, Mayor Pro Tem Benoit, Mayor Nigg

NAY: None

ABSTAIN: None

ABSENT: None

CITY MANAGER REPORT

City Manager Nordquist presented the report.

FUTURE AGENDA ITEMS

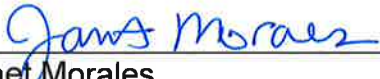
Added: Litter/illegal dumping fines/signs – Moore
Campaign Contribution Limits – Nigg

ADJOURN THE CITY COUNCIL MEETING

There being no further business, Mayor Pro Tem Benoit declared the meeting adjourned at 7:51 p.m.

Submitted by:

Approved by:



Janet Morales
City Clerk



Dustin Nigg
Mayor